



Dane County Humane Society

Helping People Help Animals

5132 Voges Road • Madison, WI 53718

(608) 838-0413 • giveshelter.org

Job Title: Animal Medical Services Cleaning Assistant

Reports to: Celest Alves, Lead CVT

Hours: Part-time, 10 hours per week. NO weekends!

(Example: 5-7 AM OR 6-8 PM)

Pay Rate: \$13/hour

Scope of Position: This position will support Animal Medical Services Clinic and programs by providing cleaning and maintenance of all animal kennels and general custodial duties within the clinic. This position will include limited animal handling.

Duties and Responsibilities:

100%

- Cleaning and Maintenance of AMS clinic and equipment
- Custodial duties
- Report any concerns regarding animals to appropriate staff
- Appropriately and safely handle animals when necessary
- Maintain a healthy, safe, and sanitary environment according to OSHA standards for all animals and people in the veterinary medical facility at all times.
- Follow established procedures governing safe work practices
- Other duties as assigned

Qualifications/Requirements:

- Ability to work efficiently and independently
- Critical evaluation and observational skills
- Affection for animals and concern for their welfare
- Ability to accommodate schedule based on various work assignments and needs of the shelter
- Ability to communicate effectively with supervisor and other shelter staff
- Must be able to be on your feet through entire shift and bend, lift, and carry 20 pounds safely

To Apply:

Please send **application** to **Celest Alves, Lead CVT** at calves@giveshelter.org.

Dane County Humane Society is an Equal Opportunity Employer. At Dane County Humane Society, we know our work of helping people help animals directly benefits from having a diverse and inclusive workforce. DCHS is proud to be an equal opportunity employer that strives to represent the community it serves by employing people with a variety of backgrounds, perspectives and skills. Diversity and inclusion are celebrated and embraced at Dane County Humane Society. We will not discriminate against or give preference to any person because of race, color, religion, age, sex, national origin, handicap or disability, ancestry, sexual orientation, gender identity or expression, marital status, arrest or conviction record, genetic information, veteran status or other class protected by applicable law. DCHS puts people first and we are happy to work with employees and applicants to remove barriers and put any necessary accommodations into practice.