

**DANE COUNTY HUMANE SOCIETY
VOLUNTEER VETERINARIAN PROGRAM POLICIES
AS OF 11/2/2011**

The goal of Dane County Humane Society (DCHS) Volunteer Veterinarian Program is to invite community veterinarians to perform spay/neuter surgeries of DCHS and SNAP/Spay Day animals.

The following information is required:

- 1. Volunteer Veterinarian application:** This application is specific to this program.
- 2. Wisconsin veterinarian license information:** license number.
- 3. Liability insurance information:** name of insurance company, policy number, dates of coverage, address and phone number. *Liability insurance is only required for contact and procedures involving public-owned animals, not our shelter population.*

If Veterinarian license information is not provided, the veterinarian will be unable to participate in the Volunteer Veterinarian Program. If liability insurance is not provided, as stated above, the veterinarian may still participate in the program but will not be permitted to perform procedures on publically owned animals.

Participating veterinarians must complete an 'Animal Handling Volunteer Release', 'Correctional Crew Release' and 'Special Volunteer Programs Release' forms before their first volunteer shift.

The Shelter Veterinarian must be present on the first day a new Volunteer Veterinarian performs surgery at DCHS. Only the Shelter Veterinarian can make exceptions to this. Volunteer veterinarians will be scheduled to work with the shelter veterinarian or a staff (LTE) veterinarian until the volunteer receives authorization from the shelter veterinarian to perform surgery unsupervised. This same authorization from the shelter veterinarian is required before volunteer veterinarians perform surgery on owned animals from the SNAP/Spay Day program.

If a Volunteer Veterinarian is interested in learning how to spay or neuter a species they do not currently have experience with they must follow these steps:

1. Observe that type of surgery being performed by the Shelter Veterinarian.
2. Perform the surgery while being observed by the Shelter Veterinarian.
3. Receive authorization from the Shelter Veterinarian to perform the surgery without further observation.

If another Volunteer Veterinarian or Limited Term Employee (LTE) Veterinarian is qualified and willing to stand in for the Shelter Veterinarian in this training capacity, they must first receive authorization from the Shelter Veterinarian to do so.

Shelter Outreach Services does not utilize volunteer veterinarians. Rare exceptions may be made by the Shelter Veterinarian only.