



Dane County Humane Society

Helping People Help Animals

5132 Voges Road • Madison, WI 53718

(608) 838-0413 • giveshelter.org

Job Title: Lead Counselor, Camp Pawprint-Summer Break

Reports to: Humane Educator

Supervises: Camp Counselors

Hours: 40 hours/week, Monday-Friday

Pay Rate: \$10.00/hour

Scope of Position: Are you looking for a fun and exciting job for the summer that will place you in a leadership role? This is a limited term position, with responsibility to ensure that Camp Pawprint is a safe, fun and educational experience. This involves coordinating and planning Camp Pawprint activities, as well as supervising the safety of all participants in camp.

Duties and Responsibilities:

100%

- Plan, coordinate and lead camp activities
- Train and supervise five camp counselors
- Effectively lead the camp counselors to succeed in their roles
- Supervise the safety of camp participants at all times
- Teach and supervise campers according to the written program plans, including games, crafts and guest speaker presentations
- Build positive relationships with DCHS staff members, volunteers, guest speakers, parents and other members of the community
- Communicate with guest speakers, parents and staff in an efficient and respectful manner
- Provide critical and timely feedback to the camp counselors and humane educator throughout camp
- Maintain a clean and organized environment wherever camp activities are held
- Help maintain the health and welfare of animals involved in camp activities
- Ensure a fun and educational environment for all participants in Camp Pawprint
- Assist with set up and cleanup of the day's activities
- Purchase snacks and other supplies needed on a weekly basis
- Maintain responsibility of the camp cellphone

Qualifications/Requirements:

- Must be 18 years or older
- Experience working with children
- Experience leading a team or being in a leadership role
- Practical knowledge and care of domestic animals
- Positive attitude and ability to remain enthusiastic throughout the day
- Must be available June 3-September 6, 2019

To Apply:

Please send **a cover letter and resume** to **Wendy Bell, DCHS Humane Educator**, at wbell@giveshelter.org

Dane County Humane Society is an Equal Opportunity Employer.