

The Dane County Humane Society
Board of Directors Meeting – April 18, 2017, 11:00 a.m.

Attendees: Cathy Holmes, Laura Murray, Amy Johnson, Amy Overby, Cris Marsh, Shirley Crocker, and Joe Goode – by phone

Excused: Ellen McGuire, Sara Colopy, Bridget Bush

Staff: Pam McCloud Smith, Greg Rutzen
Guest Presenter: Jessica Christianson(Admitting-Foster Supervisor)

Guests: None

1. Opening Business

- a. Called to order 11:05
- b. Staff Guest: Jessica Christianson (Admitting-Foster Supervisor)
 - i. 9 years at DCHS, background in Admitting and Reception
 - ii. Successes of DCHS excite her, keep her there
 - iii. Feels recent changes regarding admitting give more empowerment to admitting for cats, faster movement of cats through process
 - iv. Brought Chas the Cat
- c. March 21, 2017 **open** and **closed** meeting minutes to approve
 - i. Open minutes
 1. Laura noted “minutes” should be added to 1 (d).
 2. **Joe moved to approve.** Amy O. seconded. **Motion carried.**
 - ii. Closed minutes
 1. No minutes due to no motions in session.

2. Regular Updates

- a. Executive Director Update – Pam
 - i. Pam shared Thank you card from staff to board members
 - ii. Rest of her update covered in her report or in closed session.
- b. Development Update – Greg
 - i. Monona Terrace likely to be the location for Toto’s Gala. Date being finalized.
 - ii. Report very current since just completed. Reviewed highlights.
 - iii. Hari is the new Community FR specialist (misspelled in report).
- c. Questions on current financials – Cathy
 - i. Reviewed current income statements. Good performance to date, significantly better than budget.
 - ii. Cash position also better than in previous years at this time of year.

3. Old Business

- a. Updates on Nominations to BOD (13 Members allowed; 5 nominations needed by June) – All
 - i. Cathy reviewed Board Candidate list.
 - ii. Specific assignments were identified and will be noted in next updated list.
 - iii. One likely candidate in pipe. Waiting on application forms.
- b. DCHS Challenges and Successes Exercise – Cathy with All
 - i. Cathy reviewed the handout shared on board successes and challenges.

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- ii. Reminder the 100 year anniversary of DCHS is 2021 and work is beginning for this event.
 - iii. Discussed recent history of DCHS, 1990 – 2017 and the significant changes that have occurred.
 - 1. Issue is how to publicize and celebrate these changes.
 - iv. *Assignment to All – send TOP 3 to 5 successes in your mind to Cathy*
 - v. Cathy will send some history from Friends of DCHS to Greg, Amy J., Cris, Laura and Pam
 - 1. Need to work on creating 15 year timeline that will tell success story.
 - c. Meeting Schedule in the future – Joe and Amy
 - i. This will be covered in more detail following the meeting with Heather in May.
4. New Business
- a. May Workshop with Heather Nelson – Joe and Amy
 - i. 3 pages of handouts given by Pam.
 - ii. *All board members need to complete and return to Heather by 5/9.*
5. Committee Activity and Charters
- a. Board Operations (Cris) - None
 - b. Finance (Cathy) – meeting 4/18 evening
 - c. Legislative (Joe/Ellen) – None, needs to be discussed regarding future
 - d. Development (Amy) – None, part of Heather discussion
 - e. Nominating (Cathy) – Covered in (3)(a)
6. Adjourn to Closed Session
- a. 12:40PM

Respectfully Submitted by,

Cathy Holmes
Board Secretary