

# The Dane County Humane Society

Board of Directors Meeting – December 19, 2017 11:00 a.m.

**Attendees:** Laura Murray, Cathy Holmes, Amy Johnson, Lilly Bickers, Sara Colopy, Shirely Crocker, Joel Davidson, Maggie Premo

**Excused:** Joe Goode, Bridget Bush

**Guests:** None

**Staff:** Pam McCloud Smith, Greg Rutzen

1. Opening Business
  - a. Called to order 11:02AM.
  - b. Open Agenda was approved.
  - c. November 21, 2017 meeting minutes to approve.
    - i. **Motion by Shirley to approve.** Second by Joel. **Motion carried.**
2. Regular Updates
  - a. Executive Director Update – Pam
    - i. Security
      1. Issues on weekends, including small thefts, computer stolen.
      2. Working on adding cameras. Changed door codes.
      3. Secured equipment.
    - ii. Wildlife Program
      1. Waiting on feedback from Joe regarding his communication with DNR.
      2. Pam talked with Wisconsin Humane.
        - a. They have not yet implemented any changes.
      3. Met with steering committee and told them no staff increases are planned at this time.
  - b. Animal Statistics – Pam
    - i. No update required. Complete.
  - c. Development Update – Greg
    - i. Year-end appeal currently at \$67,000, which is \$5,000 more than last year this time.
    - ii. Goal for year-end appeal is \$110,000.
    - iii. Continue to receive major gifts from those that have completed major year-end gifts in the past.
    - iv. No new major gift donors as of yet. No specific plans to solicit any new major gifts for year end.
    - v. Results similar to last year at this time.
  - d. Questions on Current Financials - Cathy
    - i. Revenue shortfall is growing and has surpassed the reduction in expenses, leading to increasing negative position as end of year approaches.
    - ii. Key areas of shortfall.
      1. Donations
      2. Major gifts
3. Old Business
  - a. Board Interviews and Appointments
    - i. See document sent separately. Not much movement over holidays.
  - b. Ruth Vetter Resolutions

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- i. Discussed situation. Have reached compromise and created new resolution.
  - ii. Want to keep this moving in order to get distribution of funds as soon as possible.
  - iii. Document circulated for all members to sign.
- 4. New Business
  - a. Plan for Treasurer Election – Bridget Bush Departure
    - i. Shirley indicated she is willing to fill in as of Bridget's February 1, 2018 resignation.
      - 1. Shirley will attend all meetings regarding audit with Bridget in January.
      - 2. Shirley has formally been appointed Treasurer beginning February 1, 2018.
  - b. 2018 Lunch Schedule
- 5. Committee Activity and Charters
  - a. Finance meeting December 19 evening
  - b. Philanthropy
    - i. Focusing on Toto's at this time
  - c. Nominating – covered during Old Business
  - d. Board Operations
    - i. Now that all have access to board website, please try it out and give feedback for planning of next steps.
- 6. Adjourn
  - a. Meeting was officially adjourned to Closed Session at 12:01PM.

Respectfully Submitted by,

Cathy Holmes  
**Board Secretary**