

The Dane County Humane Society
Board of Directors Meeting – September 19, 11:00 a.m.

Attendees: Cathy Holmes, Laura Murray, Bridget Bush, Joe Goode, Amy Johnson, Lilly Bickers

Excused: Sara Colopy, Amy Overby, Shirley Crocker

Staff: Pam McCloud Smith, Greg Rutzen

Guests: Joel Davidson

1. Opening Business
 - a. Called to order 12:05
 - b. Introductions made for Joel Davidson
 - i. Joel will be attending the November board meeting as a candidate for an open board seat.
 - c. Staff visit by Eric Holsinger was cancelled due to scheduling issues.
 - i. He will join us next month
 - d. August 15, 2017 meeting minutes to approve
 - i. **Laura moved to approve.** Bridget seconded. **Motion carried.**
2. Regular Updates
 - a. Executive Director Update
 - i. Pam reviewed the situation regarding the dog respiratory illness and quarantine.
 - ii. Good control. Dogs recovering. No new outbreaks.
 - iii. There will be dogs for viewing during Bark and Wine.
 - b. Development Update
 - i. Pam and Greg reviewed the status of Bark and Wine
 1. All looking good. Almost all tickets sold. Expect to be sold out by event. Looking at similar revenue to last year.
 2. Joe reminded board members to make donations of wine for wine pull as discussed last month.
 3. Board members are strongly encouraged to attend.
 - ii. Pam and Greg review the new approach for fund-raising focusing on operations.
 1. Country's Leader in Animal Welfare (CLAW) Fund
 - a. Unrestricted giving fund
 2. Handouts regarding the initiative and the planned rollout and communications were handed out.
 3. Working with donors to better understand why some donors do NOT want to give to operations (especially concerned regarding staff salaries).
 - iii. Vetter Estate
 1. Getting close to being settled. Expect by year-end.
 - c. Questions on current Financials
 - i. Still in good shape for year. On target to finish in black.
2. Old Business
 - a. Updates on Nominations to BOD

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- i. Reviewed the Board Candidate working list.
 - 1. Gillian Carter has been non-responsive and has not become a member.
 - 2. On hold for now.
 - ii. Amy Manthey is looking at November board meeting
 - iii. Joel Davidson is looking at November board meeting
 - iv. Cathy is meeting with Maggie Premo 9/27. She is good candidate and hopefully will join in either October or November, but will finalize during meeting.
 - v. Remainder of activity on hold until finalize these active candidates.
 - b. Bark & Wine on September 23 – covered in Regular Updates
 - c. Plan for Creation of new Board Website Portal
 - i. Discussion regarding exact issues to be addressed
 - ii. Most important issue – logging on
 - 1. Will be communicated to Randy Viney to be addressed
 - iii. Organization of information can remain same until solve logging on issue
 - iv. Board Operations Committee, which is responsible for documentation on Board Website, needs additional board staffing.
3. New Business
- a. Review of board member job description
 - i. Document was developed by Nominating Committee as part of recruiting materials
 - ii. Board members should review and give any concerns to Nominating Committee
 - b. Review of board member recruitment materials
 - i. Deferred to Nominating Committee at this time.
4. Committee Activity and Charters
- a. Board Operations (Cathy)
 - i. Covered in 2(c) portal discussion
 - b. Finance (Cathy)
 - i. Will meet 9/19 evening. Working on Dane County Contract renewal
 - c. Legislative (Joe) – on Hold
 - d. Philanthropy (Amy)
 - i. Working to move forward first meeting.
 - e. Nominating (Cathy) – see Old Business
5. Adjourn
- a. Meeting was officially adjourned at 12:56PM

Respectfully Submitted by,

Cathy Holmes
Board Secretary