

The Dane County Humane Society

Board of Directors Meeting – November 21, 2017 11:00 a.m.

- Attendees:** Joe Goode, Cathy Holmes, Bridget Bush, Amy Johnson, Lilly Bickers, Sara Colopy
Laura Murray and Shirley Crocker (by conference phone)
- Excused:** None
- Guests:** Joel Davidson, Maggie Premo
- Staff:** Pam McCloud Smith, Greg Rutzen

1. Opening Business
 - a. Called to order 11:01AM
 - b. Open Agenda was approved.
 - c. October 17, 2017 meeting minutes to approve
 - i. **Motion by Joe to approve.** Second by Laura. **Motion carried.**

2. Director Nominations and Elections
 - a. Interviews were held with Joel Davidson and Maggie Premo for open director seats.
 - b. **Motion by Cathy Holmes to appoint both Joel Davidson and Maggie Premo to open director seats expiring in 2020.** Second by Joe. **Motion carried.**
 - c. Joel and Maggie joined the meeting as directors.

3. Regular Updates
 - a. Executive Director Update – Pam
 - i. Deferred to Closed Session
 - b. Animal Statistics – Pam
 - i. No update required. Complete.
 - c. Development Update – Greg
 - i. Year-end appeal mailed.
 - ii. Should arrive shortly for Board members
 - iii. Already starting to receive some responses
 - iv. Goal is \$110,000
 - v. Giving Tuesday
 - d. Questions on current financials
 - i. Cathy reviewed. Expense management is excellent, on target
 - ii. Revenue continues to fall behind.
 - iii. New Board members were invited to attend Finance Meetings if they would like further information regarding financials.

4. Old Business
 - a. Board Interviews and Appointments
 - i. Will begin continued recruitment following Holidays.
 - b. Google Site Update
 - i. All current directors appear to have access
 - ii. New members will get set up for logging on.
 - iii. Will discuss feedback on how well the site works after all have had a chance to try it out for a couple of months.

5. New Business
 - a. Ruth Vetter Resolution & Gift Status
 - i. Reviewed the current version of the resolution.

The Dane County Humane Society

Board of Directors Meeting – November 21, 2017 11:00 a.m.

- ii. All agreed additional changes were necessary to reduce the amount of effort required to continually meet the resolution.
 - iii. Joe will work with Colleen (attorney) to try and complete an improved document.
 - iv. **Maggie and Joe** will look into date by which funds must be disbursed to DCHS.
- b. Giving Tuesday Results
- i. See Development Update.
 - ii. All but two directors have already completed the matching gift donation.
- c. Officer election
- i. **Cathy nominated Joe Goode continue as President.** Shirley seconded. **Motion carried.**
 - ii. **Joe nominated the following slate**
 - 1. **Laura Murray – Vice President**
 - 2. **Bridget Bush – Treasurer**
 - 3. **Cathy Holmes – Secretary**
 - 4. Joel seconded
 - 5. **Motion carried**
 - 6. Elected Slate
 - a. Joe Goode – President
 - b. Laura Murray – Vice President
 - c. Bridget Bush – Treasurer
 - d. Cathy Holmes – Secretary
- d. December 19 meeting
- i. Joe asked for planned attendance at this meeting.
 - ii. All would be there except Joe and Bridget.
 - iii. **Laura** will run meeting.
- e. Michelle Cardona (Thrift Shop)
- i. Discussed Michelle's offer to set up Thrift Shop for DCHS
 - ii. All agreed that DCHS is not able to fully participate in this venture at this time.
 - iii. **Joe** will discuss with Michelle other options for volunteering and supporting DCHS.
6. Committee Activity and Charters
- a. Finance meeting 11/21
 - b. Philanthropy
 - i. Pam will talk with Lilly regarding engagement of Development
 - c. Nominating – covered during Old Business
 - d. Board Operations
 - i. Focused on getting board web site up and working for all
7. Adjourn
- a. Meeting was officially adjourned to Closed Session at 12:07PM.

Respectfully Submitted by,

Cathy Holmes
Board Secretary