

The Dane County Humane Society

Board of Directors Meeting – January 21, 2020 11:00 a.m.

Attendees: Joe Goode, Cathy Holmes, Amy Johnson, Julie Fagan, Shirley Crocker, Joel Davidson, Mark Knipfer, Sarah Colopy, Maggie Premo

Excused: Lily Bickers, Laura Murray, Mark Knipfer

Guests: None

Staff: Pam McCloud Smith, Amy Good

1. Call to Order
 - a. Called to order at 11:06AM
 - b. Approve agenda
 - c. Approve December 17, 2019 meeting minutes
 - i. **Motion to approve amended minutes by Joel.** Second by Julie. **Motion carried.**
2. Shelter Tour – Animal Medical Services – Dr. Becky Stuntebeck, Chief Shelter Veterinarian
 - a. Excellent tour of updated Animal Medical Services area
3. Regular Updates
 - a. Development Updates – Amy
 - i. For 2019 the Development department exceeded their annual revenue goal by \$75,000. Excellent work by all!
 - ii. Toto's coming very fast now, March 13th. Sign up due by February 24th
 - iii. Working on Donor Celebration Day to replace donor breakfast/lunch, targeting April 29th. May also include Donor Cocktail party for some donors, but this is still in draft form.
 - iv. Feasibility study regarding Capital campaign will be presented at February board meeting. Expected to be complete and ready to go.
 - b. Executive Director Update – Pam
 - i. Thrift shop
 1. Pam gave handout answering outstanding questions regarding possible purchase of new West Side location and reviewed the information with the Board.
 2. Pam also gave a hand out detailing the next steps she believes are required to continue the process of leasing and deciding on possible purchase.
 3. Good discussion as several board members will engage other to give opinions on the location and price of the building.
 4. Pam will continue follow up on remaining and new questions along with investigating financing options for possible purchase.
 5. Now have until August to decide on whether to purchase.
 6. Going ahead with leasing of the space so Thrift store continues without interruption.
 - ii. Board Resolutions for Fosshage and Tlougan estates were approved, allowing Pam to handle funds as necessary.

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- c. Questions on Current Financials
 - i. December financials not available yet due to audit being in progress. Financials through year-end are looking good.
 - ii. Audit presentation to Board in March.
 - iii. 990 Review for Board planned for April.

- 4. Old Business
 - a. Mission-Vision-Values Statement
 - i. Complete. Nice work by all!
 - b. Marketing Presentation Status
 - i. Planned to February board meeting
 - c. Board Operations Committee Chair
 - i. Maggie is willing to review the responsibilities and current status of things before making a final decision on whether to become chair.
 - d. Zimbrick's
 - i. Joe followed up with his contact to see if Zimbrick might have any interest in getting more involved in supporting DCHS.
 - 1. Response was definitely negative. Zimbrick is reducing its financial philanthropic support, not expanding at this time.
 - e. Toto's Participation
 - i. PLEASE ATTEND!!

- 5. New Business
 - a. Remaining Board Seats
 - i. Reviewed the Candidate listing document
 - ii. All updates reflected in Candidate listing document.
 - 1. Parties with action items highlighted in yellow in document
 - iii. Position and Policy Statement Review Plan
 - 1. Joe handed out current Position and Policy statements.
 - a. Please review to identify possibly changes or updates for discussion at future meeting, possibly April.

- 6. Committee Activity
 - a. Finance – Audit Exit Conference 1/24, meeting with committee for draft audit review on 2/18
 - b. Philanthropy – no update
 - c. Nominating – see candidate listing
 - d. Board Operations – no update
 - e. Legislative
 - i. Met with Wildlife and DCHS Staff and rehab volunteers for discussion on current situations and open issues
 - ii. Working on moving forward education in wildlife rehabilitation and the benefits

- 7. Adjourn
 - a. Meeting was adjourned at 12:50PM.

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Respectfully Submitted by,

Cathy Holmes
Board Secretary