

The Dane County Humane Society

Board of Directors Meeting – December 20, 2022 11:00 a.m.

Attendees: Joel Davidson, Cathy Holmes, Joy Cardin, Amy Manthey, Linn Roth, Laura Murray, Julie Fagan, Joe Goode, Maggie Premo, Sara Colopy

Excused: Amy Johnson

Absent:

Guests: None

Staff: Pam McCloud Smith, Amy Good, Doug Brown

Note – This entire meeting occurred in person at DCHS and by Zoom video conference.

1. Call to Order
 - a. Called to order at 11:05AM.
 - b. Approve November 15, 2022 open meeting minutes
 - i. **Motion to approve minutes by Laura Murray.** Second by Julie Fagan. **Motion carried.**
 - c. Approve November 15, 2022 closed meeting minutes
 - i. **Motion to approve by Joe Goode.** Second by Joel Davidson. **Motion carried.**
 - d. Last meeting of Director and President Joe Goode.
2. Regular Update
 - a. Executive Director Update – Pam McCloud
 - i. See Report
 - ii. Development Revenue goals for 2022 have been met already
 - iii. Have filled some of the previously open positions.
 - iv. Pets for Life has been quite busy this year
 1. Over 800 clients and 1,000 pets
 - b. Animal Statistics – Doug Brown
 - i. Cats have had a fairly normal year, recovered from Covid
 - ii. Dogs should have more transfers in, but not possible due to illness in partner shelters
 1. Less highly adoptable dogs coming from South now than in recent past
 2. Working to build in more flexibility for DCHS to have multiple partner organizations
 - c. Development Update – Amy Good
 - i. See report
 - ii. Met revenue goals
 - iii. Excellent results for Giving Tuesday
 - iv. Increase in Constant Companions leads to more regular income
 - d. Financial Report – Amy Manthey
 - i. November Reports
 1. Revenue doing very well
 2. Expenses difficult due to major cost increases

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- a. Example medical services gloves increased by \$10,000, a 3x increase
 - 3. Unknown if will achieve black bottom line for 2022. Will be close.
 - ii. Amy requested feedback from the board regarding how to keep members best informed on financials
 - 1. Amy will review the financial dashboard at next month's meeting
 - a. Will cover variances from dashboard and any specific concerns
3. Old Business
 - a. Corporate Governance Presentation – Joe
 - i. PowerPoint presentation available
 - ii. Refresher regarding institutional role of Board
 - 1. Oversight of management without overstepping into operations
 - 2. Summarized in Board Member Agreement
 - 3. Be thoughtful in communications, email is tricky
4. New Business
 - a. Approach to Board Meeting Schedule
 - i. Cathy Holmes reviewed a summary of meetings and attendance during 2022
 - ii. Recommends six meetings per year
 - 1. March, April, May, September, October, November
 - 2. July and December Optional
 - a. July – ensure ED review completed
 - b. December – ensure next year budget approved
 - 3. Cathy will review by-laws to see if changes are needed
 - 4. Board members will need to be able to vote by email also in case activity is required between meetings
 - b. Transition
 - i. Joe Goode and Laura Murray have been working for six months to prepare
5. Committee Activity
 - a. Finance
 - i. None
 - b. Philanthropy – on hold
 - c. Nominating
 - i. None
 - d. Board Operations
 - i. None
 - e. Legislative
 - i. Joel in discussions regarding possible presentation regarding animals in research
 - f. DEI
 - i. None
6. Adjourn
 - a. Thank you to Joe Goode for service as a Board Director since 2007 and as Board President since 2016.

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- b. Meeting was adjourned at 12:54 PM

Respectfully Submitted by,
Cathy Holmes
Board Secretary