

The Dane County Humane Society

Board of Directors Meeting – May 21, 2024 11:00 a.m.

Attendees: Cathy Holmes, Joy Cardin, Maggie Premo, Laura Murray (joined at 11:20), Amy Manthey, Joe Zitzelsburger, Linn Roth, James Steinbach

Excused: Dan Aiman, Amy Johnson, Beth Jacobsen, Julie Fagan

Absent: None

Guests: None

Staff: Pam McCloud Smith, Amy Good

Note – This meeting occurred in person at DCHS and by Zoom video conference.

1. Call to Order
 - a. Called to order at 11:04AM
 - b. No audience comments
 - c. Approve April 16, 2024 Minutes
 - i. **Motion to approve the April 16, 2024 meeting minutes by Linn Roth.**
Second by James Steinbach. **Motion carried.**

2. Regular Updates
 - a. Executive Director Updates – Pam McCloud Smith
 - i. Dane County Contract Update
 1. Meeting is scheduled for May 22, 2024 at 3:30PM to discuss
 2. Not much else is known
 - ii. Adoption Guaranty versus No Kill
 1. Handout developed by Amy Good given to all board members.
 2. Pam will email a copy also
 3. Helps ensure everyone understands the terms with the same definition
 - iii. Kennel Incident Update
 1. Volunteer is home from hospital and doing OK
 2. DCHS is making some changes to ‘Quiet Time’ in the kennels
 - a. This time will be moved OUT of kennel area for adult dogs
 - b. Pam will check on possible ideas for Board support for volunteer appreciation in the future
 3. Laura Murray is taking care of gifts for volunteer
 - iv. Dick Grumm House for Dogs
 1. Updates are coming along well
 - b. Animal Stats – Doug Brown
 - i. Emailed to board members
 - c. Development – Amy Good
 - i. Humane Education
 1. New second Educator position has had a large positive impact
 2. Appears to be fairly diverse participation in various education opportunities

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- ii. Camp Pawprint
 - 1. Getting ready for camp. Filling fast
 - iii. East Side Thrift Store
 - 1. Next bit step with more to come
 - d. Financial Update – Amy Manthey
 - 1. Still catching up from audit
 - 2. So far looking good
 - 3. Low personnel costs due to unfilled positions
3. New Business
- a. Board Committees
 - i. Reviewed five board committees
 - 1. Finance
 - 2. Nominating
 - 3. Board Operations
 - 4. Legislative
 - 5. Diversity, Equity and Inclusion
 - ii. Charters
 - 1. Each Committee should review their charter
 - 2. If changes are needed, draft and send to full board for approval
 - iii. Further discussion next meeting
 - b. Pam's 2024 Review
 - i. Maggie Premo will send out forms to everyone
 - ii. Planning 7/16 Zoom meeting to review final draft of review and salary adjustment
 - iii. Review to be delivered to Pam in August or September
 - iv. Next year goals to include Pam's feedback, especially that during the review process
 - v. Future agenda item for board
 - 1. Discuss improvements to review process
 - vi. Please meet Maggie's Deadlines!
 - c. Annual Membership Meeting – June 26th, 5:30PM
 - i. Mandatory attendance, please come and bring your board name tags
 - ii. 3 Candidates
 - 1. Julie Fagan
 - 2. Amy Manthey
 - 3. Joe Zitzelsburger
 - iii. Will be voting on approval of last year minutes and name change in Articles and Bylaws (removal of "THE")
4. Old Business
- a. None
5. Committee Activity – done during (3)(a)
- a. Finance
 - b. Nominating
 - c. Board Operations
 - d. Legislative
 - e. Diversity, Equity & Inclusion

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6. Adjourn
 - a. Meeting was adjourned at 12:36PM

Respectfully Submitted by,
Cathy Holmes
Board Secretary