

The Dane County Humane Society
Board of Directors Meeting – May 16, 2018 11:00 a.m.

Attendees: Laura Murray, Cathy Holmes, Amy Johnson, Sara Colopy, Maggie Premo, Shirley Crocker, Joe Goode, Joel Davidson, Lily Bickers

Excused: Sara Colopy

Guests: Mindy Kline, Accounting Assistant

Staff: Pam McCloud Smith, Amy Good

1. Staff Presentation – Mindy Kline
 - a. Replaced Charla Werns who retired
 - b. Started August 2017 as full-time assistant to Sara Hoven
 - c. Areas of responsibility include AP, AR, Internal billings
 - d. Role has increased since she has Accounting background
 - e. Vinney the foster dog also visited
2. Call to Order and Opening Business
 - a. Officially called to order at 11:15AM
 - b. April 17, 2018 meeting minutes to approve
 - i. **Motion by Joel to approve.** Second by Lily. **Motion carried.**
3. Regular Updates
 - a. Executive Director Update
 - i. Pets for Life Program
 1. Moving forward. Next week begins initial door to door visits.
 2. HSUS visits to DCHS first week of June for kick-off which includes WISCARE and then will head into field.
 3. New staff member for this program, Abbi Middleton, is on her own in the field and creating program reporting.
 - ii. Other
 1. An issue with a current donor was discussed and recommendations for next steps were given.
 - b. Animal Statistics
 - i. No updates
 - c. Development Update
 - i. Highlights in the monthly report were reviewed
 - ii. Progress being made regarding major gifts
 - iii. Bark and Wine planning is underway
 - iv. Board focus section of the report was covered for feedback from Board
 - d. Questions on current financials
 - i. April financials were reviewed with adjustments for large estate contribution received.
 - ii. Results continue to be good, but not as good as through March.
 - iii. Development has made good improvements in major gifts donations
4. Old Business
 - a. Board Interviews and Appointments
 - i. Reviewed updated board candidate listing
 - ii. No major movement on any current candidates at this time

The Dane County Humane Society

Board of Directors Meeting – May 16, 2018 11:00 a.m.

- iii. All board members were asked to think of a possible candidate from their contacts
- iv. Maggie Premo will reach out to Pam Hart
- b. Board Committees
 - i. Chairpersons
 - 1. Board Operations committee needs a chairperson
 - a. Cathy will assist the new chair in getting familiar with responsibilities
 - 2. Legislative committee and its role was discussed
 - a. Question was raised regarding how this committee should be re-energized and what goals should it have
 - b. Discussion about the role DCHS should have in relation to legislation
 - c. Role of Wisconsin Humane regarding legislation was reviewed
 - d. Joe Goode will present to the Board regarding Wisconsin legislation and the players at the July meeting
 - e. Joel and Maggie will meet with Pam about Wisconsin legislation and help formulate questions and ideas for July presentation by Joe.
 - ii. Board Committee Charter Review Deadline (July 31) – Joe
- c. Annual Meeting Update – Joe
 - i. 6-27-18
 - ii. Attendance required unless excused (spouses and significant others encouraged to attend)
 - 1. Lily and Laura will not be able to attend
 - iii. Board Members up for election
 - A. Sara Colopy
 - B. Shirley Crocker

5. New Business

- a. Comments on Draft Annual Meeting Minutes (2017)
 - i. Minutes are good to go for meeting
- b. Board Vision Document Review and Approval
 - i. Everyone will send their thoughts on updates to Cathy by end of Memorial Day weekend.
 - ii. Cathy will try to create updated draft document with this input
- c. Board Evaluations
 - i. Need to be completed by June 30th.
 - ii. Send completed documents to Cathy
- d. Board Member Agreements
 - i. Also to be completed by June 30th and sent to Cathy

6. Committee Activity and Charters

- a. Finance (Cathy)
 - i. Will be at annual meeting to validate ballot counting
- b. Philanthropy (Lily)
- c. Nominating (Cathy)

The Dane County Humane Society
Board of Directors Meeting – May 16, 2018 11:00 a.m.

- d. Board Operations (To Be Determined)
- 7. Adjourn
 - a. Meeting was adjourned at 12:57PM.

Respectfully Submitted by,

Cathy Holmes
Board Secretary