

Board Candidate Agreement:

I, _____, understand that if elected as a member of the Dane County Humane Society Board of Directors, I have a legal and moral responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the organization, and I will act responsibly and prudently as its steward. Specifically, I will:

1. Interpret the organization's work and values to the community, actively reflecting these values in my personal and professional life. This might include speaking on behalf of the Board or the Society if specifically requested to do so by the President or Executive Director.
2. Attend all Board meetings, as well as participate in special projects, assignments and retreats as requested by the Board President, to the best of my abilities. If at any point my attendance hinders the Board's progress, I will expect the Board President to take appropriate action.
3. Arrive at meetings prepared and well-versed in the issues under consideration and prepared to make decisions in a way that enhances the ability of the Board to execute its work. I will review all materials sent prior to meetings, including the agenda and will request additional agenda items to the Board president when needed.
4. Work in a professional, courteous and respectful manner to support a culture of appreciation. This includes being candid in discussions, but always recognizing and supporting the decisions of the Board and Organization regardless of my own vote on any such decision.
5. Actively participate in one or more fundraising activities. Ensure that adequate Board representation occurs for major fundraising and/or special events and activities by actively participating in or attending these events if requested to do so.
6. Maintain a membership of the Dane County Humane Society as well as making a personal financial contribution at a level that is meaningful to me.
7. Assist the organization in seeking any and all contributions, both monetary and otherwise, that I am able.
8. Act in the best interests of the organization, and excuse myself from discussions and votes where a conflict of interest exists, complying with the Conflict of Interest policies of DCHS.
9. Stay informed regarding DCHS operations, animal welfare issues, and other issues relating to Humane Societies. I will stay aware of and comply with all DCHS Board policies.
10. Maintain independence in my role as a director. I will disclose to the board president involvement of myself or my family in any direct or indirect business or financial relationship to the organization or to other Board members or key employees.
11. Disclose any relationship to the Executive Director.
12. Receive and review a copy of the Form 990 on an annual basis with the entire Board.
13. On an annual basis, honestly assess my performance as a Board Member and participate in a review and reaffirmation of this agreement.
14. Understand that if I do not fulfill these commitments to the organization, I will expect the Board President to discuss my responsibilities with me and take appropriate action.

DCHS Assistance to Board Members:

The organization will assist Board members in fulfilling their responsibilities by:

1. Sending, without request, at least monthly financial reports and an update of organizational activities that allow me to fulfill my Board responsibilities.
2. Informing them of the addition of any major contractors to the organization.

Straightforward discussion of the organization's programs, goals, activities and status will occur as appropriate with the Executive Director on a regular basis. I may request agenda items to the Board President to address specifics of these issues if needed.

If the organization does not fulfill its commitments to me, I can call on the Board President to discuss these issues and take appropriate actions.

Signed:

Candidate, Board of Directors

(Date) _____